

Enrolment Procedure



Core Body Therapy course enrolment can be completed by way of the below options:

Option 1 - Online Enrolment

- Register online through the Core Body Therapy website www.corebodytherapy.com.au
- All modules and 1 day courses have the option of paying a 50% deposit or full payment upon enrolment.
- Once payment is made you will receive a confirmation email with all course details and a tax invoice. Please allow a minimum of 2 business days for this to occur.
- If you would like to enrol online and pay by bank transfer follow the below steps:
 - i. When viewing required course Click “Add to Cart”
 - ii. Proceed to Checkout and complete personal details and Click “Proceed”
 - iii. Once at the Payment Screen do not proceed any further, close the screen down.
 - iv. At this point Core Body Therapy will have received your enrolment and will email an invoice to you with bank details for EFT payment.

Professional Certificate Enrolment

Enrolment in the Professional Certificate in Myofascial Release has the option of full payment only to receive a discount. This Certificate can also be paid over the duration of the course by enrolling in each module as separate enrolments.

Note: As class sizes are kept small to ensure the most optimum learning environment, we recommend all Professional Certificate students enroll using the deposit/payment option to ensure your place before courses fill. We can not guarantee a place for you without an initial deposit.

- **Upfront Discounted Enrolment** – If taking advantage of the upfront payment discount a \$560 deposit is due upon enrolment. You will then receive an invoice and confirmation of all course dates. The balance of the full fee is due 14 days prior to the commencement of the first course you will be attending for the Professional Certificate in Myofascial Release.
- **Pay as You Go Enrolment** – If choosing the Pay As You Go option for enrolment in the Professional Certificate in Myofascial Release course as per Core Body Therapy’s schedule, a \$560 deposit is payable to guarantee your place in all courses. This amount is apportioned across each course as a deposit to hold your place and will be deducted from the individual course balance. You will receive an invoice for each course with a payment schedule outlining all due dates of balance payments. Due dates are – 50% due 28 days prior to course commencement & final balance due 14 days prior to course commencement.

Option 2 – Non-Online Enrolment

- This option allows for payment by credit card or bank transfer.
- Enrolment may be made by emailing info@corebodytherapy.com.au or phoning 0405 386256 or stating the course you would like to enrol in. The email should also contain your address and phone number.
- Core Body Therapy will send you an invoice for the course. A 50% deposit is payable either over the phone or upon receipt of invoice by way of credit card or bank transfer.

If choosing to pay a 50% deposit the balance payment will be due 14 days prior to the commencement of the course.

For cancellations or course transfer policies please see the Core Body Therapy Booking Cancellation Policy.

Date: 28 August 2019